

Guidelines for Selection, Re-appointment and Removal of Chairperson of Department of Business Management, National Sun Yat-sen University

Amended by the 5th Department Affairs Committee on March 6, 1997, Academic Year 85
Amended and Approved by the 7th Department Affairs Committee on May 1, 1997, Academic Year 85
Amended and Approved by the 3rd Department Affairs Committee on November 19, 1998, Academic Year 87
Amended and Approved by the 10th Department Affairs Committee on June 12, 2008, Academic Year 97
Amended and Approved by the 2nd Department Affairs Committee on October 16, 2008, Academic Year 97
Amended and Approved by the 8th Department Affairs Committee on May 13, 2010, Academic Year 99
Amended and Approved by the 1st temporary Department Affairs Committee on March 29, 2011, Academic Year 100
Amended and Approved by the 3rd Department Affairs Committee on November 14, 2013, Academic Year 102
Amended and Approved by the 3rd temporary Department Affairs Committee on March 27, 2014, Academic Year 103
Amended and Approved by the 363rd University Faculty Review Committee on October 16, 2014, Academic Year 103
Amended and Approved by the 3rd Department Affairs Committee on November 13, 2014, Academic Year 103

1. The Guidelines are established according to Item 9 of “NSYSU Guidelines for Selection, Re-appointment and Removal of Academic Supervisors at Various Level”
2. The reappointment issue is followed according to Item 7 in this regulation. If the chairperson of the Department becomes vacant within 3 months or 5 months prior to expiration of the term of office, the Department shall organize an Election Committee after administrative procedures signed-off.
3. Election Committee is composed of five full-time teachers in the Department. The Election Committee has one convener elected by among the Committee members. If the Committee members become vacant, the vacancies will be filled up in order of the votes. The Committee members cannot be the chairperson candidate of the Department simultaneously.
4. Candidates for the Department Chairperson must meet one of the following criteria:
 - (1) He/she has undertaken a research project for **the Ministry of Science and Technology**.
 - (2) He/she has published international journal articles in related fields.
5. After administrative procedures signed-off, the Department shall organize an Election Committee. The Election Committee may select one to three professors to be candidates of the chairperson, and then elect the chairperson by secret ballot during the Department affairs meeting. The list of candidates receiving more than one-half of the total number of teachers eligible to vote will be sent to the Dean of the College of Management for submitting to the president of the University who shall select one from the candidates and appoint him/her to be the chairperson of the Department.

All full-time faculty members of the Department shall have the right to vote as the above mentioned. Voters who are unable to vote in person may entrust another teacher qualified to vote to exercise the right to vote on their behalf by submitting a power of attorney. Everyone is only entrusted by one voter.

If none of the candidates receives more than one second of the votes, the Election Committee shall conduct re-selection within one month in accordance with the procedures mentioned above. Should no candidate who is nominated later receives more than one second of the votes, the Election Committee will send the list of two candidates who receive the most votes to the Dean of the College of Management for submitting to the president of the University. The president of the University will select one from the candidates and appoint him/her to be the chairperson of the Department.

After the candidates are announced, the selection committee shall hold a political platform presentation.

6. The chairperson of the Department shall serve a term of three years and may be re-elected if necessary.

The term of appointment for those who are employed part-time during the semester shall be counted from the date of approval by the president of the University. If it is not possible to select a chairperson within the term, the president of the University shall appoint an appropriate person from the university to take over the position until a new chairperson is selected.

7. The Department chairperson should indicate in writing to the Departmental council whether or not he/she is willing to be reappointed five months after the expiration of the first term of office, and submit a report about the performance of the first term and a plan for reappointment to the president of the University and the faculty of the Department. After the administrative procedures signed-off, the Department shall conduct the renewal voting.

At least three representatives shall be selected by the Department council to form a working group to vote on the reappointment of the Department chairperson at the time of four months prior to the expiration of the term of office of the Department chairperson.

The proposed reappointment of the chairperson shall be approved by two-thirds of all full-time teachers of the Department, and will be approved by the president of the University for reappointment.

If the director does not express his or her wish to be reappointed or is not reappointed, a new selection process shall be conducted in accordance with item 2 to item 5 of these regulations. The chairperson may not participate in the new selection.

8. Except resigning by the chairperson himself/herself, the chairperson of the Department may be dismissed by the president of the University in accordance with his or her authority, or may be dismissed by the vote of at least one-third of the representatives from full-time teachers at the Departmental council meeting.

The Dean will convene a temporary Departmental meeting within one month and with the approval of two-thirds of the full-time teachers, the Dean will request the president of the University to dismiss the chairperson and appoint a proxy.

9. The Guidelines has been approved by the Departmental affairs meeting and implemented after being submitted to and approved by the president of the University. The same procedures shall apply when amendments are made.

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Department of Business Management, National Sun Yat-sen University

Revised conversion table

Article	Revised Article	Current Article	Description
4	<p>Candidates for the Department Chairperson must meet one of the following criteria:</p> <p>(1) He/she has undertaken a research project for the Ministry of Science and Technology.</p>	<p>Candidates for the Department Chairperson must meet one of the following criteria:</p> <p>(1) He/she has undertaken a research project for National Science Council.</p>	National Science Council to Ministry of Science and Technology