

National Sun Yat-sen University

Department of Photonics

Regulations Governing the Establishment of Faculty Evaluation Committee

Mar. 25, 1993	Approved by the Faculty Evaluation Committee of the College of Technology
Aug. 23, 1994	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
Mar. 15, 1999	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
June 5, 2006	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
June 6, 2006	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
Sep. 20, 2006	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
Sep. 26, 2006	Approved by the Faculty Evaluation Committee of the College of Technology
May 3, 2007	Modified and approved by the Faculty Evaluation Committee at the institute affairs meeting of the Institute of Electro-optical Engineering
May 7, 2007	Modified and approved at the institute affairs meeting of the Institute of Electro-optical Engineering
May 28, 2007	Approved at the 6 th meeting of the Faculty Evaluation Committee of the College of Technology in Academic Year 2006.
Sep. 11, 2008	Modified and approved at the institute affairs meeting of the Department of Photonics
Sep. 24, 2008	Approved by the 2 nd Faculty Evaluation Committee of the College of Technology of Academic Year 2008.
Feb. 18, 2009	Amended and approved at the department affairs meeting of the Department of Photonics
Mar. 5, 2009	Amended and approved at the 3 rd department affairs meeting of the Department of Photonics
April 30, 2009	Approved at the 3 rd interim meeting of the Faculty Evaluation Committee of the College of Technology in the 2 nd semester of Academic Year 2008
Nov. 7, 2012	Amended and approved at the 2 nd department affairs meeting of Academic Year 2012.
Nov. 28, 2012	Approved at the 2 nd meeting of the Faculty Evaluation Committee of the College of Technology in Academic Year 2012.

Article 1 The Faculty Evaluation Committee of this Department (hereinafter referred to as the Committee) is established in accordance with the provision of Article 2 of the Regulations Governing the Establishment of Faculty Evaluation Committee of the University in order to review the employment, period of employment, promotion, suspension of employment, dismissal, non-renewal, extension of service, temporary transfer, overseas lectures, researches, advanced studies, professors' sabbatical leaves, seniority, pay raise, determination of reasons for severance of teachers and other matters that should be reviewed according to laws and regulations.

Article 2 The members of the Committee are elected by the full-time professors of the Department in the department affairs meeting. The chair of the Department is the convener of all meetings. (If he chair is an associate professor, he may not be a member of the Committee, and the convener shall be elected among members of the Department.) The Committee must consist of at least five members, and at least three fifths or more of the members must be full-time professors of the Department. (In the event that the number of the committee members is less than five, the

convener may invite professors with relevant expertise outside the Department to serve as the committee members after obtaining the approval of the department affairs meeting.) At the time of election, no more than four professors may be checked by all assistant professors or above by secret ballots. The candidate receiving a majority of votes will be elected. If there are not enough full-time professors in the Department to serve as members of the Committee, a by-election shall be held to fill the vacancies.

Article 3 The term of office of the members of the Committee is one year. When a meeting of the Faculty Evaluation Committee of the Department is held, the members shall attend the meeting in person and shall not be represented by others.

Article 4 Meetings of this Committee shall be held irregularly and must be attended by more than two thirds (inclusive) of the members. Secret ballots shall be adopted for voting. In order to protect the rights of teachers and researchers, matters specified in Article 1 of these Regulations should be approved by more than two thirds (inclusive) of the attending members of the Committee, and the blank, invalid and abstaining ballots shall be considered votes in disagreement.

Article 5 If an evaluation case involves a committee member, his/her spouse, third-degree blood relatives, or relatives by marriage, or if the committee member has interests in the matter, the member shall voluntarily abstain from the evaluation and should not participate in the evaluation. Should any person have concrete factual evidence to prove partiality by certain committee members, the said person shall submit an application to this Committee and provide supporting facts to recuse the member. If the said committee member fails to abstain voluntarily, the chair shall ask the member to abstain through resolution of the Committee. Committee members who have the circumstances mentioned in the preceding paragraph shall not be included in the number of members present.

Article 6 When a meeting of the Committee is held, relevant personnel may be invited to attend the meeting. When necessary, the Committee may appoint three members to make a report to the Committee after reviewing all documents and analyzing the facts and applicable laws and regulations.

Article 7 These Regulations have been approved by the departmental affairs meeting and shall be implemented after being approved by the Faculty Evaluation Committee of the College of Technology. The same shall apply to amendments of the Regulations.