

NSYSU Dormitory Self-Governing Committee Constitution

History of Amendment and Approval:

1st Student Affairs Interim Meeting of 1996-Academic Year on 09-01-1997
5th Student Affairs Meeting of 2000-Academic Year on 15-06-2001
4th Student Affairs Meeting of 2004-Academic Year on 23-06-2005
Student Dormitory Committee Meeting on 17-01-2008
1st Student Affairs Meeting of 2007-Academic Year on 18-01-2008
1st Student Affairs Meeting of 2008-Academic Year on 09-01-2009
Student Dormitory Committee Meeting on 11-03-2014
Student Affairs Meeting on 11-06-2014
Student Dormitory Committee Meeting on 20-05-2019
8th Student Affairs Division Meeting of 2018-Academic Year (Second Semester) on 29-05-2019
2nd Student Affairs Meeting of 2018-Academic Year on 03-06-2019

1. The NSYSU Dormitory Self-Governing Committee (hereinafter referred to as the committee) establishes this constitution based on the spirit of student self-governing and Article 10-1-7 of the Student Association Constitution.
2. The Committee is the highest self-government organization of the resident students. Its purpose is to protect the safety of students living on campus, and to enhance the life quality and benefits of dormitory tenants.
3. The tasks of the committee are as follows.
 - 1) Reflect the comments of resident students through interview and analyses, and participate in dormitory management in order to improve the life quality of dormitories.
 - 2) Assist the Dormitory Service Center of the Office of Student Affairs in maintaining the safety of resident students and implementing relative regulations of the University.
 - 3) Assist the Office of General Affairs and the Office of Dormitory Service Center of the Office of Student Affairs in dealing with the installment, utilization and maintenance of public properties.
 - 4) Participate in the Facilities Management Committee when establishing contracts with the person in charge of the store or cafeteria of the dormitories.
 - 5) Hold or assist in holding events that enhance the physical and mental well-being of residence students.
4. The Committee consists of one chairperson, one vice chairperson, one chief secretary and one general manager. The chief secretary and general manager may elect to have a number of secretaries or general affair assistants. All members of the cadre are to be elected from committee members.
5. The tasks of the chairperson are as follows.
 - 1) Draft and evaluate the events and annual budgets of the Committee.
 - 2) Hold monthly committee meetings which shall include task reports, task assignments and discussions of related affairs and events.
 - 3) Attend meetings held by teams in the Committee.
 - 4) Represent the Committee in dormitory management meetings and participate in decision

making of dormitory management affairs.

5) Handle task transfers of the Committee in events such as cadre member change.

6. The tasks of members of the Committee are as follows

1) Represent the Committee in meetings held by the University when the chairperson and the vice chairperson are not available.

2) Assist the execution of committee affairs.

7. The tasks of the cadre members are as follows.

1) Vice chairperson: assist the chairperson in executing tasks related to the Committed.

2) Chief secretary: keep record of attendance and meetings, prepare the proposals and notify members before meetings, and the execution of welfare.

3) General manager: The application and management of budget.

4) Others: The chairperson is entitled to appoint team leaders from Committee members when necessary.

8. The Committee is entitled to employ up to five consultants as nominated by the chairperson and approved in committee meetings. The nominee must have held a post of committee member, person in charge of major events or important cadre member, and are entitled to one tenure only.

The tasks of consultants are as follows.

1) Monthly attend committee meetings and provide suggestions regarding discussions after the meetings.

2) Provide suggestions on committee affairs.

3) Assist and participate in events held by the Committee.

4) The consultant is entitled to the benefit mentioned in Article 20.

9. The Committee shall convene one meeting each month. The meeting is to be managed by the chairperson and shall engage attendance of over half of the members of the Committee. When necessary, student affair meeting members or other administrative members can be invited to meetings.

Interim meetings can be convened in events of urgent issues where a meeting is deemed necessary by the chairperson or one third of the committee members.

10. Meeting minutes are to be made public before the next meeting is held.

11. Committee members are elected by resident students. An extra member is allotted for each 100 resident students in each building. No extra post will be assigned when the number of resident students is below 100.

All committee members are assigned one year terms of service and will receive certificates from the Office of Student Affairs after being elected. The term commences at the first meeting of November and ends the next October.

12. The percentage of votes obtained by a candidate must exceed 10% of the number of residents in the dormitory in order for him or her to be elected. Where the percentage falls below 10%, a reelection will be conducted with candidates who received the top three most votes in the original voting. If the percentage of votes obtained is still below 10% in the reelection, the person with the most votes will be named the winner.
13. The promotions of the Committee election shall be made public before October. Registration and voting shall be completed before November. The information of candidates will be published after the registration ends. The promotion period shall last at least seven days. The registration and voting periods shall each last at least three days.
14. Shall the committee election be affected by natural disasters, suspension of classes announced by the government or the University, or other reasons such as national holidays or presidential elections, the voting period may be extended. The length of the extension is decided by the Committee.
15. Except for cases of force majeure, elections of the Committee are not to be delayed or canceled.
16. The number of votes obtained by each candidate in the committee election shall be posted at the entrances of dormitories.
17. In events where a shortfall of committee member occurs for a dormitory building, the Committee shall hold an election based on the regulation based on point 19.
18. A recall of the chairperson of the Committee is deemed effective when one third of the members propose the recall, two thirds of the members attend the recall voting and two thirds of the attending members vote for the recall. The position will be filled via an election within the Committee.
19. A recall of a member of the Committee is deemed effective when one third of the resident students in the dormitory propose the recall and half of the resident students vote for the recall. The position will be filled via a reelection which is conducted according to the regulations listed in points 11-18. If the recalled member has served over one half of his or her term of service, no reelection will be held. If the recalled member is a cadre member of the Committee, the position will be filled via an election within the Committee.
20. Members of the Committee are entitled to the following rights.
 - 1) Priority hiring for part time positions within the Student Assistance Division.
 - 2) Priority rights to dormitory rooms.
21. Members who have not properly carried out assigned tasks will have their benefits stated in point 20 revoked upon discussion in Committee meetings.

22. Sources of funding of the Committee are as follows.
- 1) Subsidies provided by the University.
 - 2) Venue management fees paid by contractors of dormitories.
 - 3) Others.
23. The usage of funding may only be carried out after being evaluated in regular or temporary committee meetings.
- The assignment of funding is as follows.
- 1) Administrative funding: funding for the Committee to carry out its administrative matters. It should obtain a ratio of no more than 20% of the total budget.
 - 2) Benefit funding: used to hold events that can increase student benefits. It should obtain a ratio of no less than 80% of the total budget.
24. The total budget shall only be compiled when two thirds of the members attend the meeting and half of them agree to the proposed budget. It will be approved by the counselling department and sent to the Student Association for reference.
- The final budget shall be published before February of each year and sent to the Student Association for reference.
25. The Committee is counseled by the Student Assistance Division of the Office of Student Affairs. Shall there be needs of sending and receiving official documents with parties off campus, the procedure shall follow the regulations of the administrative system of the University.
26. The constitution shall be practiced after being passed by the regular meetings of the Committee, signed by the head of the Student Association, and approved in Student Affairs Meeting. The same procedure applies for future amendments.