

NATIONAL SUN YAT-SEN UNIVERSITY

Institute of Political Science Regulations for Credit Transfer for Students in the Master's Program

Approved by the 4th Curriculum Committee Meeting on May 21, 2002, School Year 90.

- I. Master's students in the Institute of Political Science (hereafter referred to as "the Institute") must follow the present regulations when applying for credit transfers.
- II. The following master's students may apply for credit transfers:
 - A. Students in the master's program
 - B. Students in the master's in-service education program
 - C. Students who were permitted to take courses according to laws and regulations (including non-degree seeking students), have proofs of credits earned or relevant grade reports, and have now passed examinations for the degree-seeking status
 - D. Master's students who take courses in the master's program during their undergraduate studies and pass the courses and relevant auditions
- III. Credit transfers may apply to the following:
 - A. Compulsory course credits
 - B. Elective course credits
- IV. Credit transfers must comply with the following principles:
 - A. Course titles and contents are the same.
 - B. Course titles are different but course contents are the same.
 - C. Course titles and contents are different but the nature of the courses are the same.
- V. Regulations for transfers with inequivalent amount of credits:
 - A. When the transferred credits are applied to a course with fewer credits, the smaller amount is accounted on the record.
 - B. When the transferred credits are applied to a course with more credits: Cases, in which students are unable to satisfy the requirement with additional coursework, shall be carefully and strictly reviewed with. Cases where students are able to satisfy the requirement with additional coursework shall be reviewed with leniency.
- VI. When transferring credits to course and credit requirements, grades of compulsory courses must exceed 85 points and grades for elective courses must exceed 75 points for the transferred credits to apply.
- VII. A student is only permitted to apply for a credit transfer once. Late submissions will not be processed. Submissions must include credits earned and grade reports from the previous institutions to apply for credit transfers.
- VIII. Applications for credit transfers must be processed in applicants' first semester at NSYSU, according to the time set by the university calendar. Additional auditions required for credit transfers must be completed prior the registration/withdrawal deadline of the semester.
- IX. The transferred credits may not exceed half of the minimum credit requirement for the Institute's master's or doctoral degree programs (dissertation credits not included).
- X. Evaluations for credit transfers will be discussed and approved by Institute meetings.

- XI. Matters unaddressed in the present regulations will be handled in accordance with NSYSU's regulations and the relevant rules stated in "Regulations on Credit Transfer for Students."