

National Sun Yat-sen University
**Basis of Funding Payment for “R&D of Teaching Material or Course” for the
Higher Education Sprout Project**

Approved at the 2nd Committee on Innovating Teaching for Higher Education Sprout Project Meeting on April 1st, 2019
Approved at the 6th Administrative Meeting of the Second Semester of Academic Year 107, on May 1st 2019

- I. In order to encourage teachers of National Sun Yat-sen University (hereinafter referred as NSYSU) to participate in the research and development of teaching material or course for the Higher Education Sprout Project –Innovation Teaching Program, in accordance with the regulations of “Use of the Funds for the Higher Education Sprout Project” of the Ministry of Education, and the “Use and Supervision of the Funds for Higher Education Sprout Project – Teaching Innovation Plan” of this university, the Basis of Payment for Funds is hereby drawn up.
- II. Applicable subjects, source of funds, and payment basis:
- (I) Applicable to: teachers of NSYSU
- (II) Source of funds: NSYSU Higher Education Sprout Project
- (III) Payment basis:
1. Teachers engage in developing text-type teaching material or course so as to implement the Higher Education Sprout Project, fees for writing and editing and photo usage shall be paid by NSYSU’s funding execution units in accordance to the “Directions for Paying Attendance, Writing and Editing Fees of Central Government Agency and School” and the “Table of Basis Amount for Paying Attendance, Writing and Editing Fees of Central Government Agency and School” after verification and determination.
 2. Teachers engage in R&D of audio/video-type teaching material, course, or physical tool, are to be paid in accordance to the “Amount Table for Lecture Hourly Pay to Internal Staff” under the “Regulations Governing the Payment of Concurrent Serving & Lecture Hourly-Pay to Military, Public and Teaching Personnel”. The number of hours producing audio/visual-type teaching material, course, or physical tool, for each course is limited to 20 hours maximum. Production fee is NT\$ 1,000 per hour. Payment shall be paid by NSYSU’s funding execution units after verification and determination. Teachers recording digital course for MOOC, flip classroom and distance-learning formats are not subject to this payment basis.
 3. Teachers shall combine teaching material, course, or teaching tool with formal curriculums researched and developed for NSYSU to receive payment. The maximum payment for each course is NT\$ 20,000.
 4. Teaching material, course or teaching tool co-R&D by multiple teachers for one course,

the payment distribution ratio may be determined by the teachers.

5. Teachers shall send the funding application for R&D of Teaching Material and Course to the Teaching and Learning Development and Resources Center of the Office of Academic Affairs for review in accordance to the premise of the Higher Education Sprout Project—Teaching Innovation Plan in advance. A maximum of two subsidies is allowed for one project in principle. When applying for expenditure reimbursement, all teaching material, course, or teaching tool R&D by the teacher(s) should be included as basis of review.
6. Teachers are to be limited to the R&D of teaching material, course, or teaching tool for the Innovation Teaching Plan (excluding translation of foreign textbooks or teaching materials).
7. One set of teaching material, course, or teaching tool may not be double-paid.

- III. All matters not mentioned by the “Basis of Funding Payment for “R&D of Teaching Material or Course” shall be handled according to related regulations.
- IV. The “Basis of Funding Payment for “R&D of Teaching Material or Course” was passed by the Administrative Meeting, and implemented after the President’s approval. All amendments and revisions follow the same process.