

National Sun Yat-Sen University

Teaching Survey Implementation Regulations

Approved at the 4th administrative meeting in the 1999 academic year, February 26, 1999
Modified and approved at the 90th administrative meeting during the 2001 academic year, December 28, 2001
Modified and approved at the 108th administrative meeting during the 2005 academic year, June 09, 2006
Modified and approved at the 112th administrative meeting during the 2006 academic year, June 14, 2007
Modified and approved at the 115th administrative meeting during the 2007 academic year, March 20, 2008
Modified and approved at the 1st temporary administrative meeting during the 2007 academic year, July 17, 2008
Modified and approved at the 118th administrative meeting during the 2008 academic year, December 11, 2008
Modified and approved at the 122nd administrative meeting during the 2009 academic year, December 14, 2009
Modified and approved at the 124th administrative meeting during the 2009 academic year, June 15, 2010
Modified and approved at the 126th administrative meeting during the 2010 academic year, December 17, 2010
Modified and approved at the 160th administrative meeting during the 2018 academic year, May 20, 2018

- Article 1 The “Teaching Survey Implementation Regulations of National Sun Yat-Sen University” (hereinafter referred to as the “Regulations”) are established to find out the opinion of students on the teaching methods of the teachers, assist the teachers in the improvement of teaching quality, and develop the contents of the questionnaire.
- Article 2 The “Teaching Survey Committee” is established under the Office of Academic Affairs to analyze the results of the survey, modify the contents of the questionnaire and summarize the result of the survey.
- Article 3 The Teaching Survey Committee comprises the dean, deputy dean, director of the Center for Teaching Development and Resources, representative of the academic director of each department/institute/group as selected by each college (**including Si-Wan College**) and representative of teachers. The representative of each collage (**including Si-Wan College**) has a two-year term. When the representative of the academic director leaves the office, the successor will act as the representative until the end of the term. The members of the Committee can renew his/her term of office when re-selected as a member.
- Article 4 The Teaching Survey Committee convenes a meeting at least once a semester with the dean as the convener **in principle**. If required, one or two student representatives can be invited to the meeting or scholars inside and outside the university can be invited as advisers for the meeting.
- Article 5 The Teaching Survey Committee shall establish the “Teaching Survey Implementation Bylaws” to govern implementation principles such as the type and contents of the questionnaire, as well as the calculation method of the score.
- Article 6 Objects of the teaching survey are basically all courses of the university.
- Article 7 The personnel who participate in the implementation of the survey and analysis of the results of the survey shall abide by the confidential principle.

Results of the survey can be provided to the competent authority, unit and committee for reference under confidential principle in order to enhance the teaching quality, improve the teaching measurement, and meet the requirements of for incentive, follow-up and guidance.

Article 8 The Regulations are approved by the Teaching Survey Committee and at the meeting of academic affairs. It is implemented after being approved by the president. The same procedure is applicable to the amendment of the Regulations.

These guidelines are enacted in Chinese, which shall prevail in case of any discrepancy between the English translation and the Chinese original.