

# National Sun Yat-sen University Independent Admissions Regulations for Overseas Chinese, Hong Kong and Macao Students (Approved Version)

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- Article 1 To process the admissions and enrollment affairs of overseas Chinese, Hong Kong and Macao students, National Sun Yat-sen University (hereinafter as the “University”) has established these regulations in accordance with Article 6-1 of the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan and Article 8 of Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan.
- Article 2 The University’s admissions affairs regarding overseas Chinese, Hong Kong and Macao students will be administered fairly, justly and transparently by the University’s school-wide (undergraduate and graduate) admissions committee (hereinafter as the “Admissions Committee”). The Admissions Committee meetings should be held with no less than half of its members in attendance, and adhere to the majority resolution.
- Article 3 Admissions brochures should specify the recruiting department, period of study, admissions quota, eligibility, interviewing methods, examination dates, the application process, scoring criteria, acceptance procedure, ranking methods in the case of same scores, score reviewing, registration procedures, waitlist regulations, admissions conflict procedures and other relevant regulations. Brochures should be made public at least 20 days before accepting applications.
- Article 4 The University’s actual admissions quota for overseas Chinese, Hong Kong and Macao students should be no more than an additional 10 percent of the approved student admissions quota for all full-time academic programs for the academic year. If the quota for domestic students is not met, then openings may be filled by overseas Chinese, Hong Kong and Macao students.
- Department admissions quotas provided to the University Entrance Committee for Overseas Chinese Students for the current academic year must not be lower than the quota allotted to the department in the previous academic year; adjustments should be made through admissions quota allocation.
- Article 5 In these regulations, “overseas Chinese students” refer to students of Chinese descent who have been living overseas since birth until the present time, or who have been living overseas for at least six consecutive years in the immediate past, and have obtained permanent or long-term residency status overseas and come to Taiwan to study.
- In these regulations, “Hong Kong and Macao students” refer to residents of Hong Kong or Macao who have permanent residency status in Hong Kong or Macao, and have been living abroad at least six consecutive years in the immediate past; and who, in accordance with Article 4 in the Laws and Regulations Regarding Hong Kong & Macao Affairs, do not possess foreign passports when applying to study in Taiwan.

In the first paragraph of this article, the term “overseas” as used herein refers to countries or regions other than mainland China, Hong Kong and Macao. In the second paragraph, the term “abroad” as used herein refers to countries or regions outside of Taiwan.

In the first paragraph, the period of an overseas Chinese student’s continuous residency overseas is determined in accordance with Article 3 and 4 of the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan. In the second paragraph, the period of a Hong Kong or Macao student’s continuous residency abroad is determined in accordance with Article 3 and 4 of the Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan.

Status as an overseas Chinese student should be validated by the Overseas Community Affairs Council; status as a Hong Kong or Macao student should be validated by the Ministry of Education.

Overseas Chinese students who have previously received assistance to study in Taiwan, but stayed for less than a year before returning overseas after the discontinuation of their studies, may reapply to study in Taiwan only once more. However, overseas Chinese students who were expelled by their previous schools due to unsatisfactory conduct or academic performance, or severe violation of school regulations or criminal law, are not permitted to reapply to study in Taiwan. Hong Kong and Macao students who have previously studied in Taiwan in accordance with regulations, voluntarily dropped out and stayed in Taiwan for less than a year, are permitted to reapply only once more to study in Taiwan. However, Hong Kong and Macao residents who were expelled by their previous schools due to unsatisfactory student conduct or violation of criminal law, are not permitted to reapply to study. The overseas Chinese students eligible for admission under these regulations are limited only to students who have returned to Taiwan from overseas within the current year, and is exclusive of students from Myanmar and northern Thailand unincorporated Chinese junior high school graduates, or students who already attended senior high school in Taiwan, who have dropped out of a domestic university during the first year, or students of National Taiwan Normal University’s Division of Preparatory Programs for Overseas Chinese Students. Overseas Chinese, Hong Kong and Macao students who dropped out (or graduated) in their first year at a domestic university are only eligible for the domestic student transfer exam.

Students of Chinese descent, who possess foreign citizenship as well as Hong Kong or Macao permanent residency status, have never had household registration in Taiwan and have been living in Hong Kong, Macao or overseas for at least six consecutive years in the immediate past, are eligible to apply for admission under these regulations, given that the relevant laws remain unchanged.

Article 6 Eligibility requirements for overseas Chinese, Hong Kong and Macao student applicants are as follows:

- I. Students who have graduated from (or are completing their final year of) senior high school or equivalent may apply for bachelor’s programs at the University. Students who have completed (or are completing their final year of) a bachelor’s degree or equivalent may apply for master’s programs at the University. Students who have completed (or are completing their final year of) a master’s degree or equivalent may apply for doctoral programs at the University.
- II. Applicants with education level equivalents must meet the Ministry of Education’s Standards for Recognition of Equivalent Educational Levels for University Admission.

III. Applicants with academic credentials issued abroad should be evaluated in accordance with the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education, Regulations for the Assessment and Recognition of Academic Records from China, or Regulations for the Assessment and Recognition of Academic Records from Hong Kong or Macao.

Article 7 Eligible applicants should submit the following documents within the stipulated time period, in order to apply to the University:

I. Admissions application form.

II. Academic credentials and transcripts.

a. Applicants with overseas Chinese student statuses should refer to Article 6-1 and Article 6-2 of the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

b. Applicants with Hong Kong or Macao student statuses should refer to Article 7-2-2 of the Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan.

III. Any status documentation stipulated in Article 5; for instance, overseas permanent or long-term residency permits, Hong Kong or Macao passports or permanent residency status documents, original proofs of continuous residency in Hong Kong, Macao or overseas.

IV. Other documentation required by the recruiting department.

V. Application fees.

Any submission of false, stolen or forged documentation is grounds for the disqualification of applicants, expulsion of enrolled students without issuance of any academic records, or revocation of the degrees and graduation qualifications of graduated students.

Article 8 These application processes take place every semester each academic year and are carried out through screening assessments; admissions procedures are as follows:

I. Offices in charge of processing applications should carefully verify each applicant's eligibility and make certain that all relevant documentation is in order. If applicants do not meet the requirements, and are not able to correct the application within the given time period upon notification, then their applications should not be processed and their documentation should be returned; however, application fees will not be refunded.

II. Eligible application documentations should be filed and sent to relevant admissions offices (colleges, departments, program offices) for assessment. If the recruiting department's screening assessments include interviews, artistic performances or practical applications, these processes should be audiotaped, videotaped or detailed in a written record; written records must be completed before the department admissions committee meet to decide the preliminary acceptance list, and explanations should be given scoring forms for applicants who received particularly high or low scores.

III. After recruiting departments decide on a preliminary acceptance list, these must be sent to the school-wide Admissions Committee for a secondary review meeting. Reviewed acceptance lists are approved by the University President, and acceptance notifications are sent out by the offices in charge of processing applications. Applicants who were not accepted should also be notified; documentation and application fees will not be returned or refunded.

Article 9 Acceptance of applicants assessed through examinations should adhere to the following principles:

- I. The minimum standard for acceptance should be decided upon by the relevant admissions offices (colleges, departments, program offices) prior to announcing the acceptance list, and these must be approved by the school-wide Admissions Committee. Applicants who scored above the standard are formally accepted, while the remaining applicants are waitlisted. When the number of students scoring higher than the minimum standard does not meet the department's admissions quota, an explanation must be given and approved by the school-wide Admissions Committee before accepting less students than formerly stipulated; in these cases, no waitlists are allowed.
- II. After formally accepted students have registered for enrollment, waitlisted students may fill any openings until the formerly approved admissions quota is met; this process must not extend beyond the student's first day of school in the semester calendar.
- III. In the case of two or more students with the same total score placed in the last opening of the acceptance list and the waitlist, the order of the applicants must be determined through the same score ranking methods as stipulated in the admissions brochure. If the scores for all assessed categories are also the same, another department admissions committee meeting should be held to determine the order of acceptance; the admissions quota cannot be increased due to multiple applicants receiving the same score.

Acceptance lists must be approved by the school-wide Admissions Committee and announced simultaneously on the university's website. Acceptance lists should be announced before February 28<sup>th</sup> each year and formally sent to the University Entrance Committee for Overseas Chinese Students within the following week.

- Article 10 Applicants in this category must be verified as an overseas Chinese student by the Overseas Community Affairs Council or as a Hong Kong or Macao student by the Ministry of Education, and deemed eligible through department screening assessments. The acceptance lists should be determined by admissions committees, and formal acceptance letters should be issued by the University.
- Article 11 These regulations do not allow for overseas Chinese, Hong Kong and Macao students to apply for the University's recurrent education advanced bachelor's programs, in-service master's programs or other nighttime, weekend programs.
- Article 12 Overseas Chinese, Hong Kong and Macao students should proceed in accordance with the University's Academic Regulations and other relevant regulations in regards deferring admissions, transferring schools, transferring departments, suspending studies, dropping out or other enrollment, academic, guidance and counseling assessment affairs.
- Article 13 Overseas Chinese, Hong Kong and Macao students who graduate, drop out or temporarily suspend school and do not continue their studies will no longer retain their statuses. However, those who graduate and gain approval from the Ministry of Education through the University may participate in an internship program in Taiwan for up to a year after graduation, after which their status will be terminated. Overseas Chinese, Hong Kong and Macao student statuses are terminated until the further continuation of studies through pursuit of higher education, transferring of schools or resuming school.
- Article 14 The University should compile separate lists of enrolled students and unregistered students before November 30<sup>th</sup> each year, and report these to the Ministry of Foreign Affairs Bureau of Consular Affairs, the Ministry of the Interior National Immigration Agency, the Overseas Community Affairs Council and the Ministry of Education. In the event that an overseas

Chinese, Hong Kong or Macao student graduates, suspends studies, drops out, transfers or makes rearrangements on their own, the University should report it promptly.

Article 15 The University should be duly diligent when processing admissions, and relevant personnel should practice confidentiality regarding all aspects of the admissions procedures. If any personnel meet one of the following criteria, they should voluntarily remove themselves from the process:

- I. They themselves are applying, or an applicant is or was a spouse or a relative by blood or marriage within three degrees of kinship.
- II. They have a financial connection to an applicant or other conflicts of interest that may affect the fairness of scoring.
- III. They are teaching at a related cram school.

All application scoring documentation must be kept on record for a year. In the event that a formal complaint is made in accordance with regulations, the relevant documentation should be kept until the conclusion of the complaint or administrative remedy procedure.

Article 16 Applicants who have objections regarding the admission results should document in detail the following information and appeal to the school-wide Admissions Committee within the time period stipulated in the admissions brochure:

- I. Name, gender, department and category of application, address, contact number, date of appeal.
- II. Clear descriptions of the causes for objection and relevant evidence.

Objections to the examination results as mentioned above should be evaluated by an authority or the school-wide Admissions Committee, and recruiting departments must notify the applicant of the decision within a month of receiving the appeal and specify that the administrative remedy procedure has ended. When necessary, a task team should be put in charge of investigation and management.

Article 17 Any affairs not stipulated in these regulations should be processed in accordance with the Guidelines for University Independent Admissions of Overseas Chinese Students, the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, the Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan, the University's student admissions and recruitment regulations, the University's Academic Regulations and other relevant regulations.

Article 18 These regulations were passed by the school-wide Admissions Committee and subsequently approved by the Ministry of Education within the stipulated time frame prior to implementation; any amendments will be subject to the same procedure.