

National Sun Yat-sen University College of Management Regulation Governing the Subsidy for Promoting Departmental Career Development Activities

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Article 1 Purpose

This Regulation was put in place to encourage students of the National Sun Yat-sen University College of Management (hereon referred to as the 'College') to apply their professional knowledge in the workplace, to cultivate talents with both academic and practical experiences and to build relationships with firms(organizations).

Article 2 Reward recipients and definition of terms

This Regulation is to support full-time faculty (including contracted faculty) of the College's departments and programs, as well as students of the College who maintain student-status during their internships.

Off-campus internships (not including internships abroad) mentioned in this Regulation are defined as non-volunteer work, non-off-campus part-time work AND work that is related to the student's major during his/her time in the university.

Off-campus internship institutions are defined as firms or institutions that provide students with internship opportunities AND have signed internship agreements, internship plans or formal documentation with departments.

Article 3 Reward funded items

1. Off-campus internships for credit:

A funding amount of NTD \$50,000 will be provided to support departments (programs) in offering courses and hosting career discovering events. Ten or more students must be enrolled in each course. For courses offered by departments, a maximum of two courses can receive support each academic year; for courses offered by institutes or programs, a maximum of one course can receive support each academic year.

2. Career development activities held by the Department:

To further students' understanding of future industries and work environments, departments shall host company visits, career development seminars, mock job interviews, internship experience sharing or other student career discovering activities, in tandem with the College's event schedule (see Attachment 1). Departments shall submit proposals. A maximum support funding of NTD \$50,000 shall be provided, according to each department, institute or program's proposed activities and number of events.

3. The creation of a student career navigation website:

Department-created student career navigation websites shall be regularly updated to provide student career placement information and share renowned industry alumni information, or other information. A maximum support funding of NTD \$20,000 will be provided according to the outcome.

4. Offering Action Learning Courses

In partnership with companies, public/private legal entities and government agencies, each partnering unit shall have a designated communication liaison to provide guidance. The course shall be designed by the student or team of students and shall utilize the professional knowledge and skills taught by the course professor to help solve the partnering institution's problems. At the end of the course, the students shall give a presentation and contribute to the partnering company, public/private legal entity or government agency. Each course shall receive a maximum support funding of NTD \$100,000.

5. Offering Global Courses

Courses designed to provide an opportunity for students to interact with students from foreign universities and engage in cross-country culture exchange (for example, participating in online courses, teamwork between students from different locations, and working together to complete a project); or courses designed to visit companies, legal entities or government agencies abroad in-person and utilize the professional knowledge and skills taught by the course professor to help solve the partnering institution's problems (not solely for the purpose of academic visits abroad). Each course shall receive a maximum support funding of NTD \$200,000.

Article 4 Application Process and Responsibilities

Application process is only opened to the applications of current semester (including summer vacation). Applications shall be submitted to the Dean's Office within the first two weeks of each new semester. The funding amount will be announced upon review and approval by the review committee formed by the Dean and 3-5 College faculty members.

For applicants of this Regulation, affiliated-departments should set up career development events in tandem with the College's event schedule (see Attachment 1) and shall notify the Dean's Office one month prior to the event so that event details can be shared on the College website.

Upon conclusion of the academic semester or of the event, recipients shall submit outcome reports to the Dean's Office for compiling and announcement on the College website.

The aforementioned performance report belonging to Article 3 Item 1 of the off-campus internship course and Item 4 of the establishment of action learning courses should include 'Student Action Learning- Company Satisfaction Survey of Students' (see Attachment 2) and 'Student Action Learning- Student Satisfaction Survey of Company' (see Attachment 3).

Article 5 Reward Restrictions

Departments that are recipients of other on-campus/off-campus funding are only eligible to receive a support amount of the difference between the maximum amount as listed in this Regulation and the already-received amount.

Article 6 Source of Funding

The source of funding for this Regulation will be supported by the remaining funds of the College's part-time programs or by the Ministry of Education's Higher Education Sprout Project or other related-funding.

Article 7 Implementation and Amendments

This Regulation, as well as its amendments, is effective upon review and approval of the College Affairs Council and the University President.

英文法規翻譯內容若有疑義，以中文法規為主。

These regulations were drafted in Chinese and translated into English. If there are any discrepancies or inconsistencies between the English and the Chinese version, the Chinese version will prevail.

Attachment 1: Event Planning

I. Departmental Career Development Seminars

Time: October to November of each academic year

Targeted to: Undergraduate freshmen and first-year graduate students

Description: Departments shall invite alumni and industry experts (senior management personnel) to share experience regarding industrial development and environment. Events hosted by individual departments shall be made open to students outside of the hosting department.

Hosting party: Individual departments

Scope of funding: Attendance and transportation fees of off-campus experts; faculty hourly pay and other event-related fees

Application period: Available each first semester

II. Company Visits

Time: No restrictions

Targeted to: No restrictions

Description: Departments shall schedule company visits during class/non-class hours

Hosting party: Individual departments

Score of funding: Bus transportation and insurance fees

III. Resume and Mock Interviews

Time: April to May of the 2nd academic semester

Targeted to: Undergraduate Seniors or 2nd year Master students/soon-to-be graduates

Description: Alumni, personnel who hold senior management positions, or faculty of the College are invited to serve as mock-interviewers

Hosting party: College of Management Dean's Office or individual departments/institutes

IV. Company recruitment and career fair events

Time: March to May of the 2nd academic semester

Targeted to: Undergraduate Seniors or 2nd year Master students/soon-to-be graduates

Description: Starting from December, departments shall actively invite large firms to participate in company recruitment and career fair events (scheduled by the College to take place in April and May). Discount for space fees and assistance in event promotion will be provided.

Hosting party: College of Management Dean's Office