

NATIONAL SUN YAT-SEN UNIVERSITY

Department of Theater Arts Regulations of Postgraduate Students Degree Examinations

Applicable for Students Starting in Academic Year 2020

(English translation is not finalized)

- Approved by the Institute Affairs Council, Academic Year 91, March 19, 2003
- Amendment approved by the College Affairs Council, Academic Year 91, March 25, 2003
- Amendment approved by the Institute Affairs Council, Academic Year 92, January 9, 2004
- Amendment approved by the College Affairs Council, Academic Year 92, March 23, 2004
- Amendment approved by the Department Affairs Council, Academic Year 96, October 24, 2007
- Amendment approved by the Department Affairs Council, Academic Year 97, September 15, 2008
- Amendment approved by the 7th Department Affairs Council, Academic Year 97, February 25, 2009
- Amendment approved by the 9th Department Affairs Council, Academic Year 97, April 15, 2009
- Amendment approved by the 6th College Affairs Council, Academic Year 97, May 7, 2009
- Authorized by the President on June 19, 2009
- Amendment approved by the 3rd Department Affairs Council, Academic Year 99, October 15, 2010
- Amendment approved by the 8th Department Affairs Council, Academic Year 99, April 13, 2011
- Amendment approved by the 4th College Affairs Council, Academic Year 99, May 11, 2011
- Authorized by the President on May 24, 2011
- Amendment approved by the 132nd University Affairs Council, Academic Year 100, 2012
- Amendment approved by the 6th Department Affairs Council, Academic Year 103, May 20, 2015
- Amendment approved by the 6th College Affairs Council, Academic Year 103, June 4, 2015
- Authorized by the President on August 19, 2015
- Amendment approved by the 5th Department Affairs Council, Academic Year 106, May 31, 2018
- Amendment approved by the 6th College Affairs Council, Academic Year 106, June 22, 2018
- Authorized by the President on August 3, 2018
- Amendment approved by the 1st Department Affairs Council, Academic Year 109, September 16, 2020
- Amendment approved by the 2nd College Affairs Council, Academic Year 109, December 3, 2020
- Authorized by the President on May 6, 2021

- I. This set of regulations is issued based on the Ministry of the Education Degree Conferral Law, “National Sun Yat-sen University (NSYSU) Academic Regulations,” and “NSYSU Implementation Bylaws for Ph.D. and Master Degree Examination.”
- II. Relevant items during study periods:
 - A. Required length of academic study:

One to four years in accordance with regulations of the Ministry of Education (periods of deferral of admission and extended leave are not included). The required length of academic study for students in teacher education programs shall be no less than three years.
 - B. Credit system and course-taking requirements:
 1. Approvals from supervisors and the chair of the department shall be obtained prior to confirmation of students’ course selections.
 2. Students of the art management division shall complete 36 credits and required management courses before applying for degree thesis examinations.
 3. Students of the exhibition and performance design division shall complete 36 credits and required design concept analysis reports as

well as pass the design reviews before applying for graduation exhibitions and performances.

4. Students shall pass English proficiency tests required by the department (within the first three years after enrollment) before informing the office of their degree oral examinations. The criteria are:
 - GEPT High-Intermediate level at the first stage
 - TOEFL ITP (*Institutional Testing Program*) 500 or above
 - TOEFL CBT (Computer Based Test) 173 or above
 - TOEFL iBT (Internet Based Test) 61 or above
 - IELTS 5.5 or above
 - TOEIC 730 or above

Students who cannot pass their first English proficiency tests are eligible to apply, with their test transcripts ratified by the department, for equivalent levels of language courses offered by the foreign language centre at NSYSU. Once completing and passing the English courses, the students will be considered as having fulfilled the English proficiency criteria of the department.

5. Student's application for credit transfer/waivers shall be processed in accordance with relevant regulations.
6. Each student shall attend at least 12 special lectures held by the department before graduating.
7. Students are required to complete the academic ethics education course before the end of the first academic year in accordance with the main points of the school's academic ethics study course. Those who fail are not allowed to apply for the degree exam.

C. Selection of supervisors:

1. Students shall submit consent letters signed by supervisors, at the latest, one week before the final examinations of the second semester of study. Supervisors shall, in general, be full-time faculty members of the department.
2. If the student wants to change supervisors, the student must acquire written consent forms from both original supervisors and new supervisors.
3. If the college lacks related research area or suitable teacher, the student may select advisors from other department/colleges in NSYSU or from part-time faculty of the department. Advisors chosen from institutions outside of NSYSU can serve only as co-supervisors and work in conjunction with a full-time professor from NSYSU.

III. Master's degree examinations

Definitions of semesters: the fall semester extends from August 1 each year to January 31 in the following year. The spring semester extends from February 1 each year to July 31 in the following year.

A. Relevant provisions for thesis publication for the art management division

1. An enrolled student, before taking thesis examinations, shall have presented his/her thesis at least once:

- in person at a conference that contains a review process system inside or outside NSYSU;
 - in a journal publication that contains a review process system.
2. The degree examination is conducted as an oral examination. The application must be made and submitted to the department office at least 10 workdays before the oral examination. The degree examination application form should be signed by the supervisor, and include academic activity records, the thesis and publications (including the contents, the original documents to prove review processes of publication, and a table of contents of the journal/conference proceedings), the original copy of an English test transcript, and the original document confirming completion and passing grade in an academic ethics education course.
 3. The master's degree examination committee shall be comprised of three to five members, including at least one external examiner (in accordance with "NSYSU Regulations of Master's Degree Examination").
 4. Thesis revisions shall be completed within a specified time (determined by the supervisor) after thesis writings are completed.
 5. Master's students shall fulfill relevant thesis examination requirements and be recommended by supervisors before taking degree examinations.
 6. Students who fail the degree examination and have not completed the academic year may take a re-examination in the next semester or next academic year. A re-examination can only be taken once, and students who fails the re-examination will be expelled according to NSYSU regulations.
- B. Relevant provisions for degree earning for the Exhibition and Performance Design Division
1. The student shall submit application for public exhibition and performance with the supervisor's agreement. It should be applied one semester before graduating.
 2. The public exhibitions and performances should consist of production report and abstracts (including design concept analysis, design drawings, technical construction drawings, etc.), and 3D drawings and models.
 3. Approval from the Design Review Committee is required for each graduation design work. The Design Review Committee shall be comprised of three to five members, including at least one external examiner (in accordance with "NSYSU Regulations of Master's Degree Examination").
 4. Master's students shall fulfill relevant graduation requirements and be recommended by supervisors before holding public exhibitions and performances.
 5. Students who fail the degree examination and have not completed the academic year may take a re-examination in the next semester or next academic year. The re-examination can only be taken once, and students who fail the re-examination will be expelled according to NSYSU regulations.
- C. Dissertation academic ethics quality assurance control mechanism (this item is also applicable to students enrolled before the 2020 academic year).
1. Graduate students must electronically submit the full text of their

dissertations to the department office, and compare them through the paper plagiarism detection system employed by the Office of Library and Information Services. The students whose dissertations, excluding the preface, reference, table of contents, and attachments, exhibit over 12% similarity to other authors' articles are not allowed to apply for the degree examination.

2. After obtaining the qualification for oral examination, the comparison results from the paper plagiarism detection system will be reviewed by the supervisor and the examiners. The examiners will confirm the comparison result from the plagiarism detection system for the dissertation on the degree examination score sheet
 3. When applying for graduation and leaving school, graduate students must conduct another paper plagiarism detection procedure (the paper must not exhibit more than 12% similarity to other authors' articles excluding the preface, reference, table of contents, and attachments). An "originality report" of the graduation thesis, and the "Declaration of Compliance with Academic Ethics Standards for Graduate Dissertations" signed by the students and advisors must be submitted to the department office for inspection before graduation and departure.
- IV. Graduation: students who fulfill each aforementioned requirement may apply for graduation.
- V. These guidelines were approved by the Department Affairs Council and the College Affairs Council and authorized by the NSYSU president. Modifications shall follow the same procedure.