

NATIONAL SUN YAT-SEN UNIVERSITY

Department of Photonics Regulations for Student Supervisions

Approved by the Institute of Photonics General Meeting on October 7, 1999.
Amended and approved by the Institute of Photonics General Meeting on May 12, 2004.
Amended and approved by the Institute of Photonics General Meeting on June 6, 2006.
Reviewed and approved by 7th the College of Engineering Heads Meeting on April 23, 2006.
Amended and approved by the Institute of Photonics General Meeting on May 7, 2007.
Reviewed and approved by the 1st College of Engineering Heads Meeting on September 17, 2007, School Year 96.
Amended and approved by the Department of Photonics General Meeting on May 6, 2009.
Amended and approved by the 11th Department General Meeting on June 27, 2011, School Year 99.
Amended and approved by the 4th Department General Meeting on October 26, 2011, School year 100.
Reviewed and approved by the 5th College Heads Meeting on December 8, 2011, School Year 100.
Amended and approved by the 9th Department General Meeting on March 28, 2012, School Year 100.
Approved by the 7th College Heads Meeting on June 1, 2012, School Year 100.
Amended and approved by the 4th Department General Meeting on December 10, 2014, School Year 103.
Approved by the 5th College Heads Meeting on February 10, 2015, School Year 103.
Amended and approved by the 4th Department General Meeting on November 20, 2019, School year 108.
Approved by the 3rd College Heads Meeting on February 15, 2020, School Year 108.

(Applicable since School Year **2020**)

- I. The number of students (students of industrial research programs, five-year BS-MS programs, recommendation examinations, and direct PhD programs) per supervisor in Master's and PhD programs shall not exceed 12 students within two years.

Regulations on Supervisions for Master's Students

1. In the first round (application ends September 1 each year), each faculty member (including directors) may accept **5** applicants (five-year BS-MS students not included) or **6** (including five-year BS-MS students).
2. First-year students shall retrieve the *Form of Supervisors of First-Year Students* from the department office, or download a copy from the university website. The form shall be completed and signed by the supervisor, and submitted to the department office prior to September 1.
3. The number of students per supervisor in the second round (prior to September 15) is calculated based on the average number of students that failed to find supervisors in the first round (prior to September 1) divided by the number of faculty members in the department. If the average is less than 1, a co-supervision of 1 student is allowed when the total number of assigned students of 2 (or more) faculty members is greater than 1 and less than 2, and so forth.
4. Students that fail to find supervisors following the third round (after September 15) shall be appointed an available professor by the director.
5. A full-time joint-appointed professor that also teaches at least 1 undergraduate course may independently supervise 1 graduate student.
6. Any particular circumstances must be approved by half of the total attendees at department meetings.

Regulations on Supervision for Doctoral Students

1. In the first round (prior to October 1), each faculty member may accept one new doctoral student (direct advancement, direct entry, and in-service doctoral students not included).
2. For students that fail to find supervisors in the first round (after October 1), all faculty members (faculty members already supervising doctoral student of direct advancements not included) may each accept an extra doctoral students.
3. For a faculty member that accepts more than 1 new doctoral student (direct advancement, direct entry, and in-service doctoral students not included), his/her excess number of students accepted shall be deducted from their number of supervising students of the next or following academic year(s), and so forth.
4. For professors that voluntarily forfeit their supervision number of doctoral students, this number shall not be carried over and added to the following year.
5. Postgraduate supervisors must be full-time professors of the department.
6. The present regulations shall be implemented following the approvals of department general meetings and reviews and approvals of the College of Engineering heads meetings. The same procedure shall be carried out when amendments are to be made.