

# National Sun Yat-sen University

## Directions for the Subsidized Research Projects of the Ministry of Science and Technology Department

Approved at the 6<sup>th</sup> Admin MTG during the 1<sup>st</sup> SEM of AY 2009, Nov. 11, 2009  
Amended and Approved at the 2<sup>nd</sup> Uni Endow Fund Mgmt Cmte of AY 2009, Dec. 2, 2009  
Amended and Approved at the 7<sup>th</sup> Admin MTG during the 2<sup>nd</sup> SEM of AY 2010, May 19, 2010  
Amended and Approved at the 2<sup>nd</sup> Uni Endow Fund Mgmt Cmte of AY 2010, Dec. 9, 2010  
Amended and Approved at the 8<sup>th</sup> Admin MTG during the 2<sup>nd</sup> SEM of AY 2011, June 24, 2011  
Amended and Approved at the 2<sup>nd</sup> Uni Endow Fund Mgmt Cmte of AY 2011, Dec. 6, 2011  
Amended and Approved at the 9<sup>th</sup> Admin MTG during the 2<sup>nd</sup> SEM of AY 2012, June 19, 2013  
Amended and Approved at the 1<sup>st</sup> Uni Endow Fund Mgmt Cmte of AY 2014, March 14, 2014  
Amended and Approved at the 9<sup>th</sup> Admin MTG during the 2<sup>nd</sup> SEM of AY 2013, June 18, 2014  
Amended and Approved at the 6<sup>th</sup> Admin MTG during the 1<sup>st</sup> SEM of AY 2014, Nov. 19, 2014  
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Amended and Approved at the 10<sup>th</sup> Admin MTG during the 1<sup>st</sup> SEM of AY 2016, Jan. 11, 2017  
Amended and Approved at the 1<sup>st</sup> Uni Endow Fund Mgmt Cmte of AY 2017, Mar. 10, 2017

- I.** To improve the administrative efficiency in handling the projects of the Ministry of Science and Technology (hereinafter referred to as “MOST”), and to ensure project balance are handled properly at National Sun Yat-sen University (hereinafter referred to as “NSYSU”), this Directions was established to enhance the resource efficiency.
- II.** In order to properly arrange the amount of funds necessary for the research project (including management fees), Most Principles for the Administration of Research Project Grants should be followed.
- III.** The project balance refers to the research projects carried out by the academic and administrative units of NSYSU along with their subordinate teachers, in which the projects have been completed and still have a remaining balance that do not need to return back to MOST.
  - i.** Distribution of the balance:
    - 1.** For balance exceeding NT\$10,000:
      - (1) For Colleges of Liberal Arts, Management, Social Sciences, and General Education Center:
        - a. Within NT\$10,000: 40% for Principal Investigator; 60% for NSYSU's coordination.
        - b. Exceeding NT\$10,000: 97% for Principal Investigator; 3% for NSYSU's coordination.
      - (2) For Colleges of Science, Engineering, Marine Sciences, and other units:
        - a. Within NT\$10,000: 40% for Colleges and 1<sup>st</sup> Level Research Center; 60% for NSYSU's coordination.
        - b. Exceeding NT\$10,000: 95% for Principal Investigator; 1% for Department and Institute; 1% for Colleges and 1<sup>st</sup> Level Research Center; 3% for NSYSU's coordination.
    - 2.** For balance less than NT\$10,000: 40% for Colleges and 1<sup>st</sup> Level Research Center; 60% for NSYSU's coordination.
  - ii.** How to use the balance: The balance should be used according to research and educational needs. The Principal Investigator shall not use the balance for personal rewards. Acceptable usages are as follows:
    - 1.** For hiring assistants, purchasing equipment, and other miscellaneous expenses related to teaching or research development.

2. The balance could be used for participating in international academic conferences or other academic exchange visits.
  3. For other approved research projects.
- iii.** Management of the balance:
1. Except for the extension of the project execution period approved by MOST, if the execution period has expired for one year and the case has not been processed or notified to be closed, the remaining funds will be automatically transferred to the balance account by the Office of Accounting according to the distribution method of the balance.
  2. There is no time table for the balance to be used. Each year's remaining balance will be taken into account by the Office of Accounting, and will be available for usage in the following year.
  3. In the case there's remaining balance in the balance account after the Principal Investigator's separation, the Office of Accounting shall distribute the balance towards NSYSU's coordination. However, if the Principal Investigator, after retirement, is employed as a co-teacher and serves as a thesis advisor for postgraduates or approved by case, the balance can be used during the employment period, but travel expenses are not included.
- IV.** Matters not covered in this Directions will be handled in accordance with the relevant regulations of MOST and NSYSU.
- V.** The Directions along with future revisions will be implemented after being approved by the Administrative Meeting and the University Endowment Fund Management Committee.