

Guidelines on Establishment of Gender Equity Education Committee

History of Amendment and Approval:

- 2nd University Administration Council Meeting of 2004-Academic Year on 05-11-2004
- 3rd University Administration Council Meeting of 2008-Academic Year (2nd Semester) on 18-03-2009
- 5th University Administration Council Meeting of 2010-Academic Year (1st Semester) on 10-11-2010
- 2nd University Administration Council Meeting 2010-Academic Year (2nd Semester) on 16-03-2011
- 2nd University Affairs Council Meeting of 2012-Academic Year on 28-12-2012
- Documentary Approval by the Ministry of Education on 30-01-2013
- 4th University Affairs Council Meeting of 2019-Academic Year on 24-05-2019
- 3rd University Affairs Council Meeting of 2019-Academic Year on 20-03-2020
- 4th University Administration Council Meeting of 2021-Academic Year (2nd Semester) on 30-03-2022
- 1st University Affairs Council Meeting of 2022-Academic Year on 28-10-2022

1. To promote the actual equity of genders, eliminate sexism, protect personal integrity, and further establish educational resources and environments that obey the principles of gender equity, the university is establishing these guidelines based on the Gender Equity Education Act.
2. The Gender Equity Education Committee (Hereinafter referred to as The Committee) consists of twenty-one members listed as below.
 - 1) Four ex officio members: The President, Vice President for Academic Affairs, Vice President for Student Affairs, and the Vice President for General Affairs are listed as ex officio members.
 - 2) Seventeen selection members, appointed by the president:
 - I. Experts and scholars: Three recommendations specializing in gender equality education are recommended by the president.
 - II. Faculty Representatives: One recommendations as recommended by each college(including Si Wan college and Research college), and then the president will select eight persons for appointment.
 - III. Staff representatives: Two recommendations as recommended by the the Human Resources Office.
 - IV. Professional Counsellor: One recommendations as recommended by the Counseling and Health Service Division.
 - V. Professional Law Expert: One recommendations who is a faculty of the university as recommended by the president.

VI. Student Representatives: One undergraduate representative and one graduate representative as elected by the student association.

One half or more of the committee members shall be female. When necessary, the president is entitled to modify the recommendation list upon consultation with the recommendation departments.

3. The tasks of the committee are as follows:
 - 1) To unify all related resources from different departments of the university and establish, implement and examine an implementation plan for gender equity education.
 - 2) Develop and promote courses, lectures and evaluations for gender equity education.
 - 3) Establish regulations on the implementation of gender equity education and prevention of sexual assault and sexual harassment on campus; coordinate and unify related resources.
 - 4) Investigate and respond to cases related to the Gender Equity Education Act.
 - 5) Plan and establish a safe campus where the principle of gender equity is followed.
 - 6) Promote family and social education that relates to gender equity in the community.
 - 7) Other gender equity education affairs related to the university or the community.
4. The committee members are not paid positions. Committee members outside of the university are entitled to traveling and attendance subsidies. The members are hired by the president and the term of office is two years, subject to renewal. In cases where committee members are involved in sexual harassment, sexual assault or sexual bullying on campus, the person's position as committee member shall be lifted.

5. The execution of committee affairs:
 1. The chairman of the committee is the president of the university. At least one committee meeting is to be held each semester. °
 2. One executive secretary will be hired to fulfill committee affair requirements. The tasks of the secretary is to prepare and plan committee affairs and make implementation plans.
 3. Administrative affairs of the committee are to be carried out by professional personnel.
 4. The committee is entitled to assign related task teams based on cases. The task team for sexual harassment, sexual assault or sexual bullying would consist of three members appointed by the president and represents the committee when carrying out tasks. In cases of sexual harassment, sexual insult or sexual bullying, regulations of National Sun Yat-Sen University Regulation of Sexual Harassment, Sexual Assault or Sexual Bullying Prevention shall apply.
6. When meetings are held, one half or more of the committee members shall attend. In cases where members are unable to attend meetings, no proxy is to be appointed to fill in for the selection member, only ex officio members are able to entrust an agent to attend the meeting in writing.

When necessary, experts or related departments can be invited to meetings.
7. Shall there be any unclear matters when referring to the regulations, the regulations of the Gender Equity Education Act shall apply.
8. These regulations should be discussed by the Gender Equity Education Committee Meeting and practiced after being passed by the University Affairs Council Meeting. The same procedure shall apply to future revisions or amendments.