

Basic Regulations for National Sun Yat-sen University Research Grants

Implemented on 18 August, 2017, by Principal's Approval
Approved on 27 September, 2017, 1st Administrative Committee on Coordination Meeting
Approved on 25 October, 2017, 4th Executive Council Meeting
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Approved on 26 April, 2022, 4th Research Grant Review Committee
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1. National Sun Yat-Sen University (hereinafter referred to as 'the University') aims to cultivate potential undergraduate, master and doctoral students with practical skills in research, communication, leadership, etc., and provide students with the guidance of advisor/teacher/project leader by serving as research assistants, allowing for further experience in research, improved student learning effectiveness, and the cultivation of research skills. The school will actively take into account the protection of the rights and interests of research students, by formulating basic specification in accordance with the "Ministry of Education Guidelines for Protection of College/University Student Scholarship Recipient's Rights & Interests", the "National Sun Yat-sen University Research Grant Guidelines" and the "Guidelines for Setting up the National Sun Yat-sen University Research Grant Review Committee".
2. The University's research grant students refer to students who have received research grants to publish papers or meet the graduation requirements, and have participated in research projects or research courses related to their own research during their time of studies, and students who have, under the guidance of advisor/teacher/project leader, assisted in the implementation of relevant research, study and/or practice, with the purpose of improving research ability and developing research results.
3. All departments, program implementation units or teachers of the University should follow the administrative procedures and provide the following written consent documents to confirm the relationship of students before using the research grants:
 - (1) The National Sun Yat-Sen University Research Grant Confirmation Form on the Relationship to Research Assistants.
 - (2) Implementation plan for thesis/research study plan (including evaluation criteria).
 - (3) Proof of completion of academic research ethics courses (at least 6 hours).
4. The confirmation of the relationship of students from other universities receiving research grants is determined by their enrolled universities, and the written agreement approved and jointly signed by the three parties (Student, enrolled university and the advisor/teacher/project leader of the university).
5. The types of research projects that research grants students can participate in include:
 - (1) Internship courses.
 - (2) Fieldwork course.
 - (3) Experimental research, investigation and analysis, collection and arrangement of data, and literature review.
 - (4) Courses related to writing research reports, research papers, or graduation thesis guidance.
 - (5) Other research-related learning activities, etc.
6. During the research period students may receive grants, necessary allowances or subsidies for their research studies, however, the research assistant must be aware

that there is no employment contract, and the University and the teacher are not responsible for Labor Insurance and National Health Insurance obligations.

7. During the period of engagement between the University and the research assistant, in accordance with the Labor Standards Act, in addition to the original student group insurance, the occupational accident compensation amount should be increased by supplementing business insurance to cover the research assistant. Necessary funds are prepared by the University or supported by the funds of the related research project.
8. The business insurance expenses for students from other universities serving as research assistants of the University shall be covered by the relevant projects of the University's advisor/teacher/project leader.
9. The University's research grants and student support fees are handled in accordance with the "Guidelines for the Appointment of Research Assistants in National Science and Technology Council Subsidized Special Research Projects" and "The Ministry of Education Subsidy and Commissioned Project Funding Criteria". All additional relevant project regulations shall be observed.
10. During the research assistant period, if for any reason any party, the student or the advisor/teacher/project leader, wants to revise the content of the thesis/research midway through the plan, both parties must consent to and sign the "Intermediate Amendment Consent Form", a copy of which should be retained by each party, and upload to part-time assistant system.
11. The advisor/teacher/project leader and the research assistant should reach an agreement or sign a contract on issues of copyright of the relevant research output and the means of exercising such rights in advance to the completion of the project.
12. The attribution of the research output related to the research grant period are identified below:
 - (1) The results of scientific and technological research and development or industry-academia collaboration that are subsidized, funded, entrusted, or budgeted by the University's Endowment Fund, unless the school and a third party have agreed otherwise, shall be in accordance with the agreement that property rights belong to the University or relevant government agencies, and the rights of personality belong to the creators.
 - (2) For papers completed by the research assistant or the thesis written by master and doctoral students during the school period, in which the advisor/teacher/project leader contribute conceptual guidance and does not participate in the writing of the content, but the content is written by the research assistant themselves, in accordance with Copyright Act , research assistants are the authors of the works, and when the thesis is completed, will be entitled to copyright (including author rights of personality and copyright property rights).
 - (3) For papers or thesis works covered in the preceding paragraph, in which the advisor/teacher/project leader contribute not only conceptual guidance but participate in the writing of the content and complete the report or thesis together with the research assistant students, and the work of each person cannot be separated, it is classified as collaborative work, and the research assistant students and the advisor/teacher/project leader are co-authors. The co-authors of the work share the copyright, and the exercise of the co-authorship (including the copyright property right and the copyright rights of

personality) shall be undertaken only upon the issuing of mutual consent by the research assistant and the advisor/teacher/project leader.

- (4) For the ownership of the patent rights of the research output related to the study activities supported by the research grant, in accordance with Article 5, Paragraph 2 of the Patent Law, In the case that the research assistants are inventors, creators, or designers themselves, they have the right to apply for a patent for their research results, and may apply for a patent to the patent agency in accordance with the provisions of Paragraph 1 of the same article. However, if another individual (such as an advisor) has made substantial contributions to the output of the research results, the other individual may also be recognized as a co-inventor.
13. The rights and interests of research grants and student assistance and the handling of disputes over diversion and other unresolved matters shall be governed by the "Ministry of Education Guidelines for Protection of College/University Student Scholarship Recipient's Rights & Interests", the University's "Student Part-time Research Assistant Study and Labor Rights Protection Guidelines", and related methods for research grants and student assistance.
14. These standards, and any subsequent revisions, will be implemented upon approval by the University's Research Grant Review Committee.