

Innovation and Entrepreneurship Fund’s Grant and Investment

Management Application Notice

Approved by the 3th University Endowment Funds Management Committee Meeting on November 22, 2017, Academic Year 2017
Amended and approved by the 1st Academic Affairs meeting on March 5, 2018, spring semester of Academic Year 2017
Amended and approved by the 1st Academic Affairs meeting on March 5, 2018, spring semester of Academic Year 2017
Approved by the 1st University Endowment Funds Management Committee Meeting on March 9, 2018, Academic Year 2018
Approved by the 3rd Administrative Meeting on October 5, 2022, fall semester of Academic Year 2022
Approved by the 3rd University Endowment Funds Management Committee Meeting on December 9, 2022, Academic Year 2022

I. Purpose

In order to foster the campus innovation and entrepreneurship ecology (environment), encourage the teachers, students and alumni to proactively participate in innovation and entrepreneurship, accelerate translation of campus-born technologies and originalities and derive startups from campus-born technologies and originalities, the National Sun Yat-sen University (hereinafter the “University” or “NSYSU”) Innovation and Entrepreneurship Fund (hereinafter the “Fund”) is established.

II. Authority

The NSYSU Office of Global Industry-Academe Collaboration and Advancement (hereinafter “OGIACA”) is the competent authority.

III. Qualification

(I) Grant:

1. The applicant must be a group entrepreneur not less than 2 persons (the Grant will favor the applicant affiliated to the NSYSU Container Entrepreneurship Team incubated by OGIACA Innovation Intellectual Property Division.)
2. There must be more than half (half included) of the members comprised of the NSYSU teachers (including those with retirement and secondment), the NSYSU students and/or the NSYSU alumni.
3. The applicant must be the principal campus technology / originality proprietor or in charge of operational decision-making.

4. There must be creative/original product prototyping likely to be commercialized or ideas of entrepreneurships, not only bred and owned by the group entrepreneur but also no any third party plagiarized.

(II) Investment

1. The applicant must be a startup with the shareholders of not less than 2 persons.
2. There must be more than half (half included) of the members comprised of the NSYSU teachers (including those with retirement and secondment), the NSYSU students and/or the NSYSU alumni.
3. The applicant must be the principal campus technology / originality proprietor or in charge of operational decision-making (a.k.a. the shareholder with the shareholding ratio not less than 30% to the total or the officer not lower than vice manager); and
4. There must be creative/original product prototyping likely to be commercialized or ideas of entrepreneurships, not only bred and owned by the startup but also no any third party plagiarized.

IV. Application

(I) Documents (detailed by the Appendixs):

1. Grant: One original of the NSYSU Innovation and Entrepreneurship Fund's Grant Entrepreneurship Proposal shall be submitted.
2. Investment: One original of the NSYSU Innovation and Entrepreneurship Fund's Investment Business Proposal, one copy of the Letter of Approval for Incorporation or the original certificate of the corporate registration issued by the competent authority shall be submitted.

(II) Procedure:

1. The applicant shall prepare necessary documents (5 copies printed in the A4 form and 1 copy in the e-file form) (hereinafter the "File" collectively) and file the application form by the book with 1 copy in the e-file form sent to the email box of the authority in charge of receiving the case and 5 copies printed in the A4 form sent to "Innovation Intellectual Property Division, OGIACA, No. 70, Lianhai Rd.,

Gushan Dist., Kaohsiung City 80424” either by the applicant in person or by a registered mail at the post office within a given time limit.

2. The case with any missing document, against the provisions or overdue submission will be rejected in the discretion and the File submitted will not be returned in whole or in part to the applicant in any form in any case.

(III) Time limit: The case is received and reviewed upon application filed by the applicant at any time point and the notice issued by OGIACA shall apply to the actual time point to receive and review the case.

V. Review

(I) Committee

1. To receive and review the case, the “NSYSU Innovation and Entrepreneurship Fund’s Grant and Investment Management Review Committee” (hereinafter the “Committee”) shall be organized with the Members as follows: President or Vice President as the convenor, OGIACA Director and Innovation Intellectual Property Division Chief as ex-officio members and other special members appointed pursuant to the disciplinary domain of the case under the procedure as follows: President authorizes OGIACA Director in charge of appointing 2-3 out of on-campus and/or off-campus individuals / professionals with onsite experiences in the industrial field, representatives in venture capital businesses, investment and financial management experts, etc. as the special members and engaging the services thereof.
2. Each Member must agree to the nondisclosure agreement and the affidavit for recusal due to conflicts of interest so as to ensure and secure nondisclosure of information exchanged and disclosed in the process of respective operations and working procedures of the Committee as well as recusal due to conflicts of interest.

(II) Review key points:

1. Entrepreneur’s ideas or product’s innovation / originality
2. Commercial model and technical feasibility;
3. Group structure and enforceability;

4. Market operating planning integrity;
5. Capital planning employment rationality; and
6. Others: Media reports, national and international awards, technical transfer, industry-academe collaboration, external investment and any other references to evidencing technology or innovative model.

Note: The Grant will favor the applicant affiliated to the University campus industry-academe collaboration / technical transfer / incubation project and/or the NSYSU Container Entrepreneurship Team recommended by OGIACA-affiliated divisions and the Entrepreneurship Center.

(III) Oral briefing review:

1. A notice email expressly stating when and where to review the case will be sent to the applicant and the Members review and assess the case in terms of the entrepreneurship proposal and oral briefing given by the group entrepreneur applicant.
2. The e-file of oral briefing shall be emailed to the email box of the authority in charge of receiving the case within a given time limit.
3. The Committee resolves the case, the resolved case is reported to President for approval, a notice email of the review results is sent to the applicant, and a public notice of the review results is posted at the OGIACA website.

VI. Guideline

(I) Grant:

1. Amount: As for a group entrepreneur applicant (hereinafter the “applicant”), the grant amount shall not exceed NT\$ 1 million (taxed) and the Committee reviews and resolves the case in terms of approval and the grant amount and reports the resolved case to President for approval.
2. Appropriation: As for the applicant accepting the grant approved by the University, upon reception of the notice issued and given by the University, the applicant shall apply for the grant payment to the University with the disbursement vouchers and

receipts submitted to the University along with the grant-specified account set up in advance within a given time limit approved by the Committee.

Upon the case closed, the applicant shall submit the disbursement specifications to the University and return the balance to the University if there is any.

All vouchers and receipts reimbursed by the grant shall be amply and duly kept and discarded by the applicant pursuant to the governing and applicable provisions set forth in the Accounting Act.

3. The applicant accepting the grant approved by the University must agree to the contract made by and entered into between the applicant and the University to fulfill necessary rights and duties and the University will disqualify any applicant in breach of contract and reject application filed by such applicant and must collect all the grant approved and appropriated.

A. Duties

- (a) Within the period when the applicant accepting the grant approved by the University, it is necessary to propose a report on status quo, business performance and market promotion state with associated illustration and information (hereinafter the “Report” collectively) in the briefing form to OGIACA for regular performance checks at minimum semiannually and the timetable of proposing the Report is expressly given to the applicant by the email notice sent by OGIACA.
- (b) The applicant accepting the grant approved by the University must be part of the NSYSU Container Entrepreneurship Team and be guided by Innovation Intellectual Property Division.
- (c) The applicant must comply with OGIACA and offer the results and data associated with entrepreneurships and shall agree to share the process of the group entrepreneurships in the text, audio-video and graphic form for promotion and propaganda.
- (d) The applicant keen on incorporation based on the idea in the preceding

paragraph is obliged for giving a notice to the University for prioritized subscription to the shares of incorporation and the Committee negotiates the NSYSU shareholding ratio and reports the negotiated ratio to President for approval.

- B. The University will disqualify any applicant with any of the following misconducts identified via investigation from the Grant without delay and will recover all the payments appropriated previously to such applicant and accept no dissent from such applicant.
 - (a) Upon a case reported by a third party or a case audited by the University, it is proven that the documents submitted by the applicant are forged or omitted in whole or in part in any form.
 - (b) The Grant fails to be used in accordance with the initial proposal.
 - (c) The applicant has engaged in any major illegal misconduct and the case is identified to be authentic via investigation.
 - (d) The applicant fails to claim the Grant by the book, fails to fulfill necessary duties and violates the contract.
 - (e) The applicant has claimed the Grant but the entrepreneurship proposal is revoked or the group entrepreneur is dissolved.
- 4. In principle, the Grant receives only one application form with one original product or one entrepreneurship idea filed by one applicant, but this shall not apply to the case approved by the Committee if applicable. In the event of repeated application as necessary, the case must be assessed and resolved by OGIACA prior to repeated application. If the case is disapproved, no repeated application can be filed. If the case is approved, repeated application can be filed and will be received by OGIACA and reviewed by the Committee.

(II) Investment:

- 1. As for any investment (or joint venture) startup applicant (hereinafter the “applicant”), the investment (or joint venture) amount shall not exceed the amount of

NT\$ 10,000,000.00. Any campus technology or originality is invested by equity investment. The investment (or joint venture) shareholding ratio shall not exceed 49% to the total in principle. The Committee resolves the case in terms of approval for investment or joint venture, the investment amount and the NSYSU shareholding ratio and reports the resolved case to President for approval.

2. In principle, the Investment receives only one application form with one original product or one entrepreneurship idea filed by one applicant, but this shall not apply to the case approved by the Committee if applicable. In the event of capital increase as necessary, the case must be assessed and resolved by OGIACA prior to capital increase application. If the case is disapproved, no capital increase application can be filed. If the case is approved, capital increase application can be filed and will be received by OGIACA and reviewed by the Committee.
3. The applicant accepting the investment approved by the University must agree to the contract made by and entered into between the applicant and the University to fulfill necessary rights and duties and the University will disqualify any applicant in breach of contract from the Investment and will recover all the payments invested previously in such applicant and accept no dissent from such applicant.

A. Duties

- (a) The applicant must station at NSYSU Innovation Intellectual Property Division via application.
- (b) Within the 5-year period when the applicant accepting the investment approved by the University, it is necessary to propose a semiannual report on performance (i.e. status quo, business performance and market promotion state with associated illustration and information) and the annual financial statements by the year end (hereinafter the “Report” collectively) to OGIACA and the timetable of proposing the Report is expressly given to the applicant by the email notice sent by OGIACA.
- (c) The applicant must comply with OGIACA and offer the results and data

associated with entrepreneurship and shall agree to share the process of the group entrepreneurship in the text, audio-video and graphic form for promotion and propaganda.

- B. The University will disqualify any applicant with any of the following misconducts identified via investigation from the Investment without delay and will recover all the payments appropriated previously to such applicant and accept no dissent from such applicant.
- (a) Upon a case reported by a third party or a case audited by the University, it is proven that the documents submitted by the applicant are forged or omitted in whole or in part in any form.
 - (b) The Investment fails to be used in accordance with the initial proposal.
 - (c) The applicant has engaged in any major illegal misconduct and the case is identified to be authentic via investigation.
 - (d) The applicant fails to fulfill necessary duties and violates the contract.
 - (e) The applicant has claimed the Investment but the startup is dissolved.

VII. The Grant and Investment application procedure charts are shown in Figures 1 & 2, respectively.

VIII. The right to amend any provision in whole or in part provided by the Application Notice in any form at any time point as necessary is reserved in the discretion.

Figure 1 Grant Application Procedure Chart

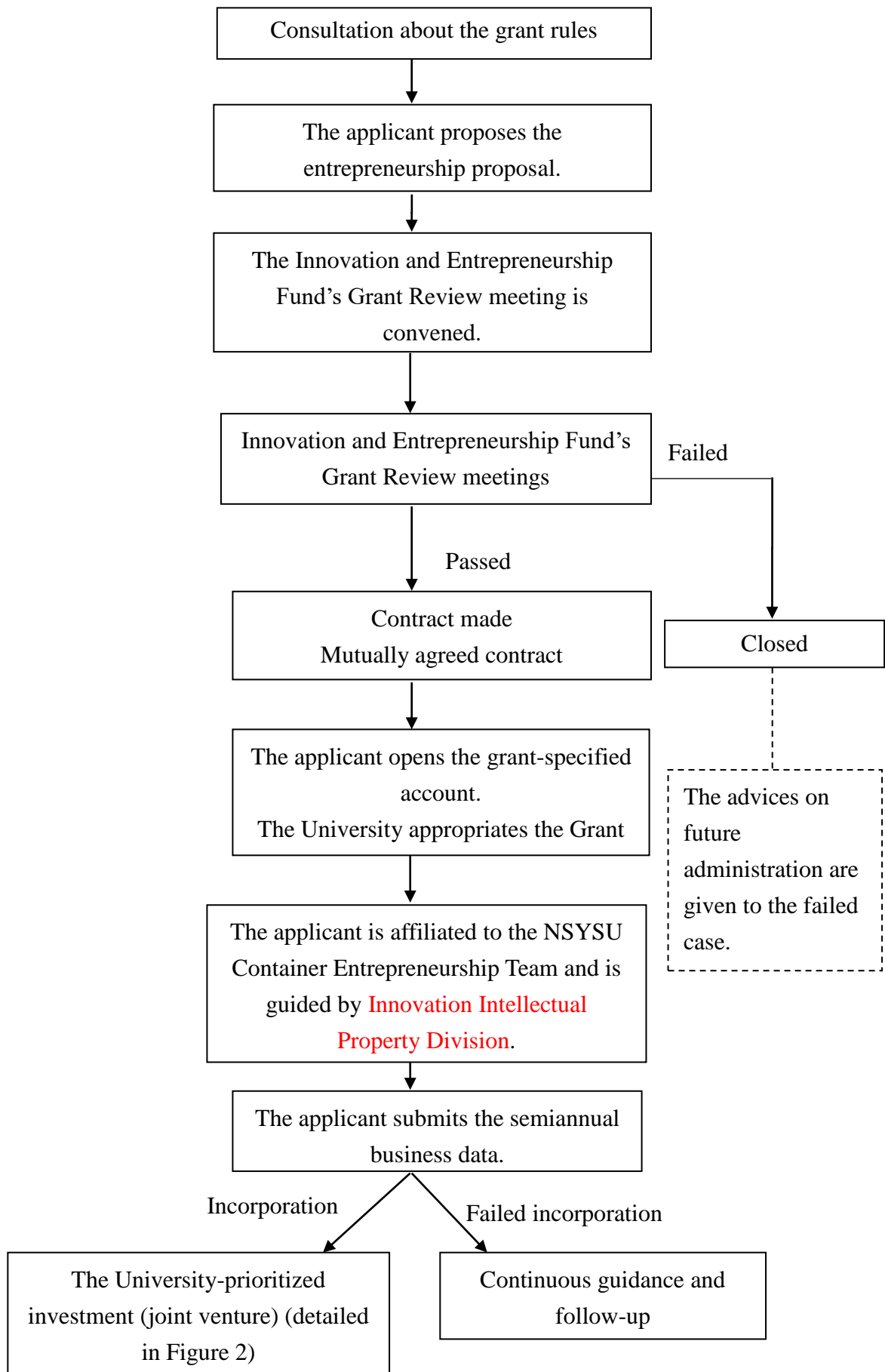


Figure 2 Investment Application Procedure Chart

