

國立中山大學圖書出版補助要點

Guidelines on Subsidizing Academic Publications

109.11.11 109學年度第1學期第6次行政會議修正通過

Amended and approved at the 6th Executive Meeting on November 11, 2020

一、為鼓勵本校教師學術研究專書著作，提昇本校學術水準，特訂定本要點。

I. These guidelines are formulated to encourage the faculty to publish academic books and elevate the University's academic performance.

二、審查方式：

II. Reviews

(一) 初審：由研發處邀請申請人系所主管、校內兩位相關領域教授擔任初審委員，確認申請案是否符合本要點之補助範圍。

(1) initial review:

The Office of Research and Development (hereinafter referred to as the “ORD”) shall invite the chair of an applicant's affiliated department/institute and two internal professors in relevant disciplines as the initial reviewers to determine whether the application meets the requirements of subsidies stipulated herein.

(二) 外審：通過初審者，由申請人系所主管提供五位外審委員名單，交由研發處邀請其中三位擔任審查委員進行審查。

(2) external review:

The aforementioned chair may recommend five external reviewer candidates for the ORD to invite three of them as the external reviewers to review the application that passes the initial review.

(三) 決審：若三位外審委員審查結果均表示「推薦」，由研發處彙整審查結果簽陳研發長核定；若有外審委員表示「不予推薦」，則由研發處召集申請人所屬學院院長、初審委員共同召開審查會決議之。

(3) final review:

If all three external reviewers recommend the application, the ORD shall submit review results to the Vice President for Research and Development for approval. If any external reviewer does not recommend it, the ORD shall convene a review board consisting of the dean and the two initial reviewers to deliberate on the application.

三、補助範圍及方式：

III. scope and way of subsidy

(一) 補助範圍:本要點出版之學術專書、經典譯注(不含教科書、翻譯著作及論文集)，以未曾出版之中、英文著作為限，並需符合著作權法。

(1) scope: Academic books or annotation of classics (excluding textbooks, translations, and paper collections) in either Chinese or English which are never published before and complying with the *Copyright Act*.

(二) 補助方式:一刷贈書作者二十冊（一刷以伍佰本為原則，補助上限為新台幣十萬元整），版稅以書價百分之八給付作者，第二刷以後，版稅以書價百分之十五給付作者，其他銷售所得悉歸學校。

(2) way: The author shall be subsidized a maximum of TWD 100,000 for the initial print run of 500 copies, in principle, with 20 free copies and 8% of the book sales as royalties; for subsequent print runs, 15% of the book sales shall be the royalties, with remaining revenue allocated to the University.

四、申請程序：

IV. Required documents:

(一) 繳交申請表一份。

(1) one copy of a filled application form

(二) 繳交申請出版之書籍完成打字排版稿三份。

(2) three copies of typescript of the book

(三) 繳交作者個人資料。

(3) author's personal information

(四) 繳交著作目錄，供審查參考。

(4) the catalog of author's publications for reference.

(五) 其他有助於審查的相關文件。

(5) other relevant documents helpful for review

五、申請期限：一年兩次，每學期一次，由研發處每學期例行函知各系所。

V. Application time frame: The application is open once every semester (twice annually), and the ORD shall notify individual departments/institutes of the information every semester.

六、獲推薦出版的書籍，著作財產權一律歸學校所有，所出版著作之內容，如有違犯著作權法時，由作者自行負責。

- VI. The University shall own the copyright of any published books supported by this subsidy; nevertheless, the author shall be held fully responsible for any violations of the *Copyright Act* regarding the contents of the books.
- 七、本要點經行政會議通過後，簽陳校長核定後實施，修訂時亦同。
- VII. These guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.