

國立中山大學研究生助學金分配及發放要點

NSYSU Regulations for Graduate Student Grant Assignment and Distribution

104 年 9 月 16 日 104 學年度第 1 學期第 2 次行政會議通過
Amended and approved at the 2th Executive Meeting on September 16, 2015
105 年 3 月 23 日 本校 104 學年度第 2 學期第 2 次行政會議修正通過
Amended and approved at the 2th Executive Meeting on March 23, 2016
107 年 3 月 7 日 本校 106 學年度第 2 學期第 1 次行政會議修正通過
Amended and approved at the 1th Executive Meeting on March 7, 2018
111 年 3 月 30 日 本校 110 學年度第 2 學期第 4 次行政會議修正通過
Amended and approved at the 4th Executive Meeting on March 30, 2022

- 一、本校為辦理研究生助學金（以下簡稱本助學金）分配及發放事宜，訂定本要點。
- I. The regulations are established by the University in order to properly execute the assignment and distribution of graduate student grant (hereinafter referred to as the Grant).
- 二、本助學金目的為補助或獎勵研究生學習及研究而設置，每年度經費由學生公費暨獎助學金項下編列。
- II. The purpose of the Grant is to aid or award the learning and research of graduate students. The budget is compiled as under the funding of the annual student scholarships and grants.
- 三、各系所助學金之分配原則如下：
- III. The grants for faculties are assigned based on the following principles.
- (一) 本助學金每會計年度預算編列 10 個月，7、8 兩月不編列，上半年編列 6 個月（1 至 6 月），下半年編列 4 個月（9 至 12 月）。
- (1) The grant is budgeted for ten months each fiscal year, July and August excluded. The six months are budgeted as the first half of the year (January to June) and four months are budgeted as the second half of the year (September to December).
- (二) 各系所依其研究生人數與全校研究生人數之比例分配。
- (2) The ratio of assignment is decided based on the number of graduate students in the faculty among the total number of graduate students in the University.

- (三) 各系所碩士班計算人數為：上半年以一、二年級一般生在校人數計算；下半年以一年級一般生在校人數及教育部核定一般生新生人數計算。
- (3) The number of students in Masters Program is calculated in the following manner: for the first half of the year, the number of general enrolled students in first and second year; for the second half of the year, the number of general enrolled students in first year and new students approved by the Ministry of Education.
- (四) 各系所博士班計算人數為：上半年以一、二、三年級一般生在校人數計算；下半年以一年級一般生在校人數及教育部核定之一般生新生人數計算。
- (4) The number of students in PhD Program is calculated in the following manner: for the first half of the year, the number of general enrolled students in first, second and third year; for the second half of the year, the number of general students in first year and second and new students approved by the Ministry of Education.
- (五) 在職專班生不計算在名額內。
- (5) In service program students are not listed.
- (六) 博士班權值為二，碩士班權值為一。
- (6) The PhD program has a right entitlement of two credits, and the master program has a right entitlement of one credit.

四、本助學金發放對象以本校碩士班一、二年級或博士班一、二、三年級之在校研究生為原則(在職專班研究生不得領取)。
前項五學年學碩士之預研究生及大學部逕修讀博士生不在此限。

IV. The Grant is distributed to master students in years one and two, and PhD students in years one, two and three. In service program students are not entitled to the grant.

Preparation graduate students in the 5-Year Bachelor and Master program, and Undergraduate students in the Direct Admission to Doctoral Program shall not be affected by the above-mentioned year limit.

五、本助學金得作為獎學金直接發放於學生或作為獎助生助學金及勞僱型兼任助理薪資所得。

前項獎助生包括研究獎助生、教學獎助生及附服務負擔助學生。

- V. The grant can be utilized as scholarships and directly distributed to students or as grants for applicable students or salary for part-time assistants with labor insurance.

Applicable students mentioned above include research award students, education award students and service assistance students.

- 六、各系所須依教育部「專科以上學校獎助生權益保障指導原則」、勞動部「專科以上學校兼任助理勞動權益保障指導原則」及本校「教學獎助生作業要點」、「研究獎助生作業要點」自訂助學金相關要點，確認學生為獎助生或勞僱型兼任助理，完成關係型態確認單及相關行政程序後始可發放。前項勞僱型兼任助理，其所產生勞保、健保、勞工退休金等雇主負擔費用，得於各系所原分配之經費額度內支用。

- VI. All faculties shall compose regulations related to the grant according to “Regulations for Right Protection of Award Students in Higher Education” by the Ministry of Education, “Regulations for Labor Right Protection of Assistants in Higher Education Schools” by the Ministry of Labor, and “Regulation for Scholarship and Award Students,” “Regulation for Graduate Award Students” by the University.

The part-time assistant mentioned in previous articles will create some additional expenses, such as labor insurance, health insurance, and labor pension. These expenses shall be paid from the scholarship allowance allocated to the offices.

- 七、本助學金當年度餘額可全數保留至跨年度，但限定於跨年度2月15日前結報完畢，屆時如未支用完畢不得續行保留。

- VII. Any remaining amount for the grant can be kept until the following fiscal year. However, they need to be used and filed before February 15th of the following fiscal year; any remaining amount is not to be used or kept after that date.

- 八、本助學金畢業生、休學生或退學生發放至畢業、休學或退學當月止。本助學金以7、8月不發放為原則，如有特殊情形需於7、8月發給者，依分配金額之額度內發給。

- VIII. Shall the student receiving the grant graduate, withdraw from the program or be suspended, the grant shall be issued until the month of the graduation,

withdrawal or suspension. As the grant is not distributed in July and August, shall there be special circumstances where the grant needs to be issued in these months, it shall be issued within the limit of the assigned amount.

九、本要點經行政會議通過，陳請校長核定後實施，修正時亦同。

IX. These regulations should be practiced after being passed by the University Administration Council Meeting and approved by the President of the University. The same procedure applies in cases of future amendments.