

Guidelines for Rewarding and Electing Excellent Teachers in Teaching Teams

Approved at the 4th Executive Meeting, Mar. 30, 2022

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- I. In response to the national education policy as well as to promote innovative teaching models, National Sun Yat-sen University (hereinafter referred to as the University) formulated "Guidelines for Rewarding and Electing Excellent Teachers in Teaching Teams" based on the Subparagraph 6 of Article 2 of the "*National Sun Yat-sen University Implementation Regulations for Recruitment and Retention of Special Outstanding and Talented Faculty*" to encourage faculty members to undertake team teaching activities.
- II. The Guidelines apply to full-time and contract faculty members of the University (excluding contract research fellows and post-doctoral research fellows).
- III. Candidates for excellent teachers in teaching teams must meet one of the following conditions:
 - (1) Members of the team have been granted funds from the Ministry of Education, for interdisciplinary or multidisciplinary teaching projects in the past two years with satisfactory implementation efficiency, and the granted fund amount to 2 million NT\$ or more for each project.
 - (2) In response to the national education policy, members of the teams have promoted interdisciplinary or international teaching activities in the University with remarkable results and thereby effectively improve the University's innovative teaching model and make long-term contributions to the development of the University's features of education.
- IV. The Vice President for Academic Affairs shall be the convener of the Excellent Teachers in Teaching Teams Review Committee. The committee members shall include the Associate Vice President for Academic Affairs, the Director of the Teaching and Learning Development and Resources Center, as well as faculty members who have previously won teaching-related awards or external experts and scholars to be appointed by the Vice President for Academic Affairs. If a member becomes a candidate for the election, then that member should recuse himself or herself from the committee that year.
- V. The election process of Excellent Teachers in Teaching Teams is as follows, and shall be handled according to the schedule announced by the Office of Academic Affairs:
 - (1) Preliminary review: Each college and department shall recommend the teams by submitting the filled-out the "National Sun Yat-sen University Excellent Teachers in Teaching Team Recommendation Form" and relevant supporting materials to the Teaching and Learning Development and Resources Center of the Office of Academic Affairs Office.

- (2) Secondary review: The Teaching and Learning Development and Resources Center shall hold an "Outstanding Teachers in Team Teaching Review Committee Meeting" to present the recommended list of teaching teams, inclusive of the list of teachers to be awarded, and the recommended units of incentive bonus base. At least half of the team members must be faculty members of the University. The ordered recommended list should be sent to the Office of Research and Development.
 - (3) Final review: The Office of Research and Development shall submit the approved list of winners and units of incentive bonus base to the University's Excellent Teachers in Teaching Teams Review Committee.
- VI. The review key points by the "Outstanding Teachers in Team Teaching Review Committee" are as follows:
- (1) Contribution and impact on the overall teaching performance of the University.
 - (2) The interdisciplinary or multidisciplinary collaboration of teachers.
 - (3) The uniqueness of team teaching effectiveness.
 - (4) The innovation and breakthrough of team teaching.
- VII. Winners of the Excellent Teachers in Teaching Teams will be awarded a merit pay increase for one year. Teachers who were recommended by the "Outstanding Teachers in Team Teaching Review Committee" will be awarded a certificate by the president of the University.
- VIII. The funding source of the awards in the Guidelines should be handled as "*National Sun Yat-sen University Implementation Regulations for Recruiting and Retention Special Outstanding and Talented Faculty*" stipulates.
- IX. The Guidelines shall be implemented after their approval at the Executive Meeting and by the President of the University. Amendments to these guidelines shall follow the same procedure.