

國立中山大學學生參與國際活動獎學金要點

Guidelines on Granting Student Scholarships for Participation in International Events

106.5.31 本校105學年度第2學期第8次行政會議通過
Approved at the 8th Executive Meeting on May 31, 2017.

109.3.4 本校108學年度第2學期第2次行政會議修正通過
Amended and approved at the 2th Executive Meeting on March 4, 2020.

111.3.30 本校110學年度第2學期第4次行政會議修正通過
Amended and approved at the 4th Executive Meeting on March 30, 2022.

- 一、 為鼓勵本校學生積極參與國際活動及競賽，提昇國際視野，特訂定本要點。
 - I. These guidelines are formulated to encourage students of the University to actively participate in international events and competitions to broaden horizons.
- 二、 本要點之經費來源為「學生參加國際活動獎學金」及其他由學生事務處統籌支援學生國際活動之經費。
 - II. The funding for these guidelines shall be sourced from the University's Scholarships for Students Participating in International Events and other funding from the Office of Students Affairs (OSA) for supporting students' participation in international events.
- 三、 本要點申請資格為本校正式學籍之在學學生，並以國立中山大學學生身分參與活動。
 - III. Current enrolled students and participate in international events with the student status of the University shall be eligible for the scholarship.
- 四、 獎助項目及對象
 - IV. Eligibility and types of events
 - (一) 參加國際志工活動：由本校自組團隊、與他校組成服務團隊或參與本校策略聯盟伙伴學校或非營利組織所組成之國際志工團隊。
 - (1) Students participating in an overseas volunteer team organized by the University, by a strategic partner university, or by an NPO
 - (二) 參加國際學術競賽：代表學校參加國際（國際校際）學術競賽或邀請賽。
 - (2) Students representing the University and participating in international (cross-university) academic competitions or invitationals

(三) 參加國際運動競賽或交流：代表學校參加國際（國際校際）比賽、邀請賽及運動訪問等活動。

(3) Students representing the University and participating in an international (cross-university) competitions, invitationals, or other athlete visits.

五、 本業務主管單位為學生事務處，由校園生活與職涯發展組負責承辦經常性業務。為審查本校學生國際活動之獎助，特設立學生參與國際活動獎助審查委員會（以下簡稱審查會）。由學務長召集，國際長、各學院及西灣學院教師代表各一人所組成。

V. The OSA shall be the unit in charge with the Student Life and Career Development Division (SLCDD) coordinating related administrative tasks. To review award applications, the Scholarship Review Committee for Students Participating in International Events (hereinafter referred to as the “Committee”) is formed to review award applications and chaired by the Vice President for Student Affairs. The Committee convened by the Vice President of Student Affairs shall consist of the Vice President for International Affairs and faculty representatives from individual colleges.

六、 獎學金上半年度申請時間為四月，受理二至七月份出國案；下半年度申請時間為十月，受理八至下年度一月份出國案。

VI. The opening of the application shall be in April for an international event held between February and July, and in October for an event held between August and January next year.

七、 申請時須檢附下列資料

VII. An application shall include the following documentation:

(一) 本校學生參與國際活動申請表（附件一）。

(1) Application Form of Scholarship for Students’ Participation in International Events (appendix 1)

(二) 前往活動地區或機構之同意函、邀請函或相關證明。

(2) a consent or invitation letter, or other supporting documents issued by the regional entity or organization hosting the event

(三) 活動經費申請表（附件二）。

(3) Application Form of Budget for Students’ Participation in International Events (appendix 2)

- (四) 活動計畫書（內容需有：活動緣起、主辦單位、活動目的、前往交流國家或地區、參與對象、活動時間及項目、實施方式、經費預算表、預期效益等）。
- (4) a plan which details the origin of the event, organizer, purpose, location, targeted participants, schedule and agenda, implementation method, projected budget, and expected benefits, etc.
- (五) 申請國際志工活動獎助者另需檢附參與志工基礎訓練課程證明或志願服務紀錄冊正本。
- (5) a certificate of basic volunteer training or an official volunteer service record, if applying for an overseas volunteer activity
- (六) 機票、報名費及保險費之繳費收據，未能於申請時提出者，由審查會判斷之。
- (6) invoices of flight tickets, registration fees, and insurance premiums shall be provided upon application; otherwise, the subsidized amount shall be contingent upon the judgement of the Committee.

八、獎助以機票、生活費、報名費及保險費為考量原則。

VIII. Scholarships shall cover, in principle, the expense of flight tickets, living expenses, registration fees, and insurance premiums.

- (一) 獎學金額度大陸地區每人以一萬元為上限；亞洲地區每人以二萬元為上限；歐美非及大洋洲地區每人以四萬元為上限。
- (1) The maximum amount of a scholarship per recipient shall be TWD10,000 for events held in China, TWD 20,000 for those in Asia, and TWD 40,000 for those in Europe, America, Africa and Oceania.
- (二) 每人每年以補助一次為限。
- (2) Students shall be granted the scholarship only once per year.
- (三) 家境清寒與身心障礙學生除前項獎學金外，視情況增加獎助（每人額外獎助新臺幣三萬元為上限，符合條件者需另檢附證明文件）。
- (3) Apart from the scholarship stipulated in the Subparagraph 1, students from a disadvantaged family or with a disability card may be entitled to additional subsidies, subject to specific circumstances. (Note: The maximum additional amount is TWD 30,000 per person, with

corroborating documentation provided.)

(四) 每一活動獎助之人數不得超過主辦單位所訂之報名人數。

(4) The number of scholarship recipients for an event shall not exceed the participant limit set by the organizer.

九、 審查原則

IX. Principles of Review

(一) 審查會原則上每學期開會一次。

(1) The Committee shall meet once per semester, in principle.

(二) 申請者不符合本要點之第四點（獎助項目及對象）規定者，不予受理。

(2) Applications not meeting the conditions stipulated in Article 4 shall not be accepted.

(三) 所需資料不符或不齊者，不予受理。

(3) Applications with inconsistent or incomplete documentation shall not be accepted.

(四) 機票、報名費及保險費之繳費收據未能於申請時提出者，獎助額度由審查會決議之。

(4) If an applicant fails to provide invoices of flight tickets, registration fee, and insurance premiums upon application, the subsidized amount shall be contingent upon the resolution of the Committee.

(五) 已爭取校外補助資源者、家境清寒與身心障礙學生具優先核定資格。

(5) Students already with external subsidies, from disadvantaged families, or with a disability card shall be given priority.

十、 受獎助者應於活動結束後一個月內，檢附成果報告書送業務承辦單位（校園生活與職涯發展組）存參，並接受業務主管單位考核。

X. Scholarship recipients shall submit a report of achievement within one month after the event completes to the SLCDD for record-keeping and then reviewed by the OSA.

十一、 本要點經行政會議通過，校長核定後實施，修正時亦同。

XI. These guidelines are approved by the Executive Meeting and the President before implementation. Amendments to these guidelines shall follow the same procedure.